

MEETING TO BE
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AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN

December 8, 2025

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 17, 2025 to The Times and the Princeton Packet, filed with the Municipal Clerk and posted at the Municipal Building and on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings

2025-18 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 82
 "FEES" SECTION 82-12 HEALTH OF THE TOWNSHIP CODE
 OF THE TOWNSHIP OF WEST WINDSOR (1999)

11. Consent Agenda

A. Resolutions

2025-R254 Establishing January 1, 2026 (New
 Year's Day) and January 19, 2026
 (Martin Luther King, Jr. Day) as
 Official Township Holidays

B. Minutes

September 8, 2025 - Business Session
September 8, 2025 - Closed Session

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2025-R255 Authorizing the Appointment of Michael Garzio to Fill the Unexpired Term as Member of the Zoning Board of Adjustment to Expire January 14, 2028

2025-R256 Authorizing the Refund of Property Tax Overpayments

2025-R257 Authorizing the Mayor and Clerk to Execute the Reimbursement Agreement with AvalonWatch Communities, Inc. for Solid Waste Collection Costs for Calendar Year 2024

2025-R258 Authorizing the Business Administrator to Purchase HP Printer and Toner for the Tax Assessor Office from SHI International Corp. Under the New Jersey Cooperative Purchasing Alliance, Contract #CK04, Subcontract 24-38 with the County of Bergen - \$3,659.06

2025-R259 Authorizing the Business Administrator to Purchase Technology Supplies and Services from CDW-Government, Under the Educational Services Commission Cooperative Pricing System ESCNJ #65MCESCCES, Bid #ESCNJ AEPA-22-6-Technology Supplies and Services- -\$35,742.63

2025-R260 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Spiegle Architectural Group, Inc. for Professional Architectural Services for Upgrades to the Locker Rooms and Concession Facilities at the Water Works Pool Facility - \$31,250.00

- 2025-R261 Authorizing the Business Administrator to Purchase Sixteen (16) Picnic Tables for Community Park and WaterWorks Under the Educational Services Commission Cooperative Pricing System ESCNJ #65MCESCCPS, Bid #ESCNJ 24/25-01-\$25,516.30
- 2025-R262 Authorizing the Mayor and Clerk to Execute an Easement Modification Agreement for 43 Benford Drive
- 2025-R263 Authorizing Release of Partial Reimbursement of Funds to AvalonBay Communities, Inc. for the Project Known as Princeton Junction Train Station Redevelopment (PB20-15RT571)
- 2025-R264 Authorizing the Chief Financial Officer to Increase the Professional Services Agreement with ACT Engineers, Inc. for Miscellaneous Engineering Services in the Amount of \$1,200.00 for a Total Not to Exceed \$3,700.00
- 2025-R265 Authorizing the Chief Financial Officer to Increase the Professional Services Agreement with Aurora and Associates for Miscellaneous Engineering Services in the Amount of \$500.00 for a Total Not to Exceed \$3,800.00
- 2025-R266 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with GeoTrek Environmental and Surveying, LLC for Professional Land Surveying Services for the Next Phase of Digital Tax Map Creation - \$120,000.00
- 2025-R267 Authorizing the Mayor and Clerk to Execute a Developer's Agreement Between West Windsor Township and Chic Fil-A, Inc. (PB24-10, Block 7, Lot59.02)
- 2025-R268 Authorizing the Mayor to Execute Amended Green Acres Project Agreement (#17) with the State of New Jersey DEP to Increase Green Acres Funding by \$1,000,000.00 for a total of \$10,225,000.00 in Funding
- 2025-R269 Authorizing the Business Administrator to Purchase One (1) 2025 Ford Bronco 4x4 Vehicle for the Division of Code Enforcement from Paramus Ford, Inc. Under Bergen County Co-Op #CK04, BID#: BC-BID-24-43 - \$31,509.50


2025-R270 Authorizing the Business Administrator to Purchase Four (4) 2026 Ford Utility Interceptor Vehicles and Selected Options for the Police Department from Charles S. Winner, Inc. dba Winner Ford Under New Jersey State Contract #20-FLEET-01189 - \$178,766.20

2024-R271 Authorizing the Business Administrator to Purchase Emergency Equipment (Including Installation) for four (4) Police Department Vehicles from Emergency Accessories and Installations (EAI) Under New Jersey State Contracts #17-FLEET-00761, #17-FLEET-00719, #17-FLEET-00768, #17-FLEET-00748, for \$64,872.64 and an Additional Amount of \$5,306.09 for an Amount Not to Exceed \$70,178.73

14. Introduction of Ordinances
15. Additional Public Comment (15 minutes comment period; three-minute limit per person)
16. Council Reports/Discussion/New Business
17. Administration Updates
18. Closed Session
19. Adjournment

**TOWNSHIP OF WEST WINDSOR
COUNTY OF MERCER, NEW JERSEY**

1st Reading November 24, 2025
2nd Reading & Public Hearing December 8, 2025
Date Adopted _____
Date Effective _____
DOT APPROVAL RECEIVED _____
Planning Board Approval _____

Date to Mayor _____
Date Signed _____
Date Resubmitted to Council _____
Approved as to Form and Legality 
Township Attorney

ORDINANCE 2025-18

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 82 "FEES" SECTION 82-12
HEALTH OF THE TOWNSHIP CODE OF THE TOWNSHIP OF WEST WINDSOR (1999)

RECORD OF VOTE													
First Reading							Second Reading						
Council	Yes	No	NV	AB	Mov	Sec	Council	Yes	No	NV	AB	Mov	Sec
Gawas	✓					✓	Gawas						
Geevers	✓				✓		Geevers						
Mandel	✓						Mandel						
Weiss	✓						Weiss						
Whitfield	✓						Whitefield						
x-Indicates Vote AB-Absent NV-Not Voting Mov-Moved Sec-Seconded													

Hemant Marathe, Mayor

Date

Rejected _____

Reconsidered by Council _____

Override Vote: YES _____ NO _____

Allison D. Sheehan, Township Clerk

REQUEST FOR COUNCIL ACTION

Date of Request: November 13, 2025

Initiated By: Jill Swanson Division/Department: Health

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Requesting introduction of Ordinance to amend section 82-12 of the Township Code.

SOURCE OF FUNDING: NA

CONTRACT AMOUNT: NA

CONTRACT LENGTH: NA

OTHER SUPPORTING INFORMATION ATTACHED:

Draft Ordinance, Memorandum, Diagram Summary

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Jill Swanson
Department/Division Head


Date 11-13-25

APPROVED FOR AGENDA OF:

By: Marlena A. Schmid 11/17/2025
Marlena Schmid, Business Administrator

MEETING DATE: 11/24/25 Ordinance # 2025-18 Resolution # _____

Council Action Taken:

TOWNSHIP OF WEST WINDSOR
Division of Health

MEMORANDUM

TO: Marlena Schmid, Business Administrator
Kerry Giblin, Special Assistant to Administration

FROM: Jill Swanson, Health Officer *JMS*

SUBJECT: Proposed Ordinance Amendments, 82-12 Fees, Health

DATE: October 16, 2025, Updated November 13, 2025

Attached please find a proposed draft resolution to amend West Windsor Township Code, Section 82 -12. There are two primary objectives. The first is to increase the annual fees for public bathing place licenses for facilities composed of more than one body of water. The base fee for seasonal and annual pools remains the same but an additional fee(s) is added for those facilities which contain more than one body of water. The second objective is to establish reinspection fees for public recreational bathing places and retail food establishments for establishments which fail to correct critical violations and necessitate repeat inspections. Two additional provision contain minor amendments. The proposed changes are detailed below.

1. Section 82-12-B (1)(a) Public bathing places, seasonal pool.

Currently seasonal pools are charged a standard annual licensing fee of \$300. In addition to a main pool, some facilities contain a supplemental secondary pool, wading pool, splash pad or spa. Each of these bodies of water have separate circulation systems and parameters which require inspection and monitoring which adds to the Health Department resources required to regulate the site. The Department proposes an increase in the fees for facilities with multiple bodies of water to account for the additional investment of inspection resources to oversee these facilities.

In 2025, 16 seasonal bathing places licenses were issued in West Windsor. 8 facilities consist of multiple bodies of water. 3 new seasonal bathing places are proposed.

2. 82-12-B (1)(b) Public bathing places, year-round.

Annual pools are charged a standard licensing fee of \$500. In 2025, 6 annual bathing places licenses were issued in West Windsor, 1 of which is composed of multiple bodies of water.

3. 82-12- (B)(c) Proposed language adds a late fee of \$100 for delinquent annual renewal applications received after May 1 of the licensing year. Renewal applications are due prior to March 31st per WWT Code Chapter 162-9.

4. 82-12-B (3) Public bathing places, Reinspection fees

The proposed amendment provides for a reinspection fee following issuance of a conditional or unsatisfactory rating during a reinspection. As background, the Health Department conducts a minimum

of 2 annual inspections of public pools. Seasonal pools are required to be inspected prior to opening for the season and the second inspection is an unannounced, random visit. Annual facilities are inspected a minimum of twice with unannounced, random visits. At the conclusion of each inspection, an evaluation rating is issued by the inspector: Satisfactory, Conditional Satisfactory or Unsatisfactory. Based on the violations observed, a reinspection may be indicated. During the reinspection, a new rating is issued. The reinspection fee is triggered only when critical violations are found during the first reinspection, therefore requiring a third site visit.

5. 82-12- C (2)(c) and 82-12-C (3)(c) Retail food establishment reinspection fees

The proposed amendment provides for a reinspection fee following issuance of a conditional or unsatisfactory rating during a reinspection of retail food establishments. As background, the Health Department conducts annual inspections of establishments based on risk level and prior compliance history. Departmental goals require inspection of all establishments a minimum of once a year, higher risk establishments at least twice. Infrequently, non-compliant establishment will necessitate quarterly inspections. At the conclusion of each inspection, an evaluation rating is issued by the inspector: Satisfactory, Conditional Satisfactory or Unsatisfactory. Based on the nature of the violations observed, a reinspection may be indicated. During the reinspection, a new evaluation rating is issued. The reinspection fee is triggered only after the first reinspection when critical violations remain, therefore requiring a third follow-up visit.

6. 82-12-G Radon test kits

The proposed amendment adds a provision to allow the Health Officer to waive the fee associated with providing radon test kits and consultation to residents. The Department has historically participated in a grant-funded program sponsored by the NJ Department of Environmental Protection which refunds the Health Department for the purchase of home radon kits which are made available to residents free of charge.

7. 82-12-H File search

The proposal rescinds and reserves the file search fee. This section is obsolete as a result of the Open Public Records laws.

8. Memorandum Update November 13, 2025

The prior draft ordinance was updated to correct typographical errors in the citation references shown in the draft. In addition, please note the corrected draft ordinance reads "82-12 H RESERVED". This portion of the code does not fall at the end of 82-12 so the section is shown as "RESERVED" to serve as a placeholder. Note that in the original draft the File search text was labeled 82-12 F in error.

Please note that the proposed amendments do not include general increases to the base fees for bathing places and retail food establishments. Rather than proposing a general increase across the board, the Health Department proposes added fees which align with the facilities requiring greater investment of public health resources such as staff time dedicated to ensure compliance.

WEST WINDSOR TOWNSHIP
MERCER COUNTY, NEW JERSEY

ORDINANCE 2025-18

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 82 "FEES" SECTION 82-12 HEALTH OF
THE TOWNSHIP CODE OF THE TOWNSHIP OF WEST WINDSOR (1999)

WHEREAS, pursuant to N.J.S.A. 40:48-2, the governing body of a municipality may make, amend, repeal, and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this State or of the United States, as it may deem necessary and proper for the good of government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law; and

WHEREAS, West Windsor Township has adopted Chapter 82 of the Code of West Windsor Township establishing fees; and

WHEREAS, the Township performs a number of public services at substantial cost to the Township taxpayers; and

WHEREAS, the Township officers may be designated by ordinance and authorized to collect and receive fees and to issue permits or licenses as may be required by ordinance; and

NOW, THEREFORE BE IT ORDAINED, by the Township Council of the Township of West Windsor, in the County of Mercer and State of New Jersey as follows:

SECTION 1. Chapter 82, "FEES" is amended and supplemented as follows:

82-12

A. Individual subsurface sewage disposal systems.¹ [Amended 5-6-2002 by Ord. No. 2002-10; 3-22-2004 by Ord. No. 2004-08; 12-19-2005 by Ord. No. 2005-16]

(1) The following fees and charges are hereby established:

(a) A fee of \$750 per proposed system shall be charged for the following services (This fee shall include 10 hours of inspection time; work which exceeds 10 hours shall be billed at a rate of \$75 per hour.): [Amended 12-6-2010 by Ord. No. 2010-29]

[1] For the review of an application and plans for a permit to locate, construct and install an individual subsurface sewage disposal system to include design review and inspection.

[2] For the review of an application and plans for a permit to alter an existing individual subsurface sewage disposal system due to renovations or a malfunction to include design review and inspection.

[3] For the processing of plans, communications and on-site witnessing related to any preliminary, final or other soil or percolation test for an individual subsurface sewage disposal system or part thereof.

- (b) For the issuance or renewal of a license to a person or corporation to locate and construct or alter an individual subsurface sewage disposal system (annual fee): \$25.
- (c) Repairs. [Amended 12-6-2010 by Ord. No. 2010-29]
 - [1] Minor repair permit. A fee of \$75 shall be charged for an application for a minor repair to an individual subsurface sewage disposal system. This fee covers up to one hour of review and inspection time. Additional time will be billed at a rate of \$75 per hour.
 - [2] Repair permit. A fee of \$375 shall be charged for an application to repair an individual subsurface sewage disposal system. This fee includes five hours of inspection time. Additional work will be billed at a rate of \$75 per hour.
 - [3] Tank abandonment permit. A fee of \$75 shall be charged for an application to abandon a septic tank, cesspool or seepage pit.
- (2) All fees shall be paid at the Township municipal building to the Health Officer by check or money order drawn to the order of West Windsor Township.
- (3) Payment of all fees hereunder shall be guaranteed by the applicant and/or the owner of the property on which such inspections take place.

B. Public recreational bathing facilities ~~places~~.

- (1) License. The following fees will be charged for issuance or renewal of a license to operate a public recreational bathing facility ~~place~~.
 - (a) Seasonal (less than six months per year): \$300 for the primary swimming pool; \$150 for each additional swimming pool. [Amended 5-6-2002 by Ord. No. 2002-10]
 - (b) Year-round operation: \$500, for the primary swimming pool, \$150 for each additional swimming pool.
 - (c) Annual renewal applications for a license to operate a public recreational bathing facility received by the Township after May 1st of the licensing year will be charged a delinquent fee of \$100.
- (2) Plan review fees. A plan review fee will be charged for technical review of all new applications for public recreational bathing facilities ~~places~~. The fees are established as follows:
 - (a) Plan review for a new facility consisting of one swimming pool/spa: \$500. [Amended 5-6-2002 by Ord. No. 2002-10; 3-4-2013 by Ord. No. 2013-06]
 - (b) Charge for each additional swimming pool/spa for facilities with multiples: \$100.
 - (c) Plan review for renovations to existing public recreational bathing facility ~~place~~: \$300. [Amended 5-6-2002 by Ord. No. 2002-10; 12-6-2010 by Ord. No. 2010-29]

- (3) Reinspection fees. A reinspection fee shall be assessed to a public recreational bathing facility at the time of reinspection when the reinspection results in the issuance of a conditional satisfactory or unsatisfactory rating. The reinspection fee shall be \$150 per inspection. All reinspection fees shall be paid in full prior to issuance of the public recreational bathing facility license for the next renewal year.

C. Retail food establishment license fees.²

- (1) License. All retail food establishments shall obtain licenses from the West Windsor Township Division of Health, the cost of which shall be \$50. [Amended 12-6-2010 by Ord. No. 2010-29]

(a) Delinquent fees.

[1] Delinquent annual renewal applications. An additional administrative late fee of \$100 will be charged for applications received by the Township between the dates of February 1 and December 31 for renewal of operational retail food establishments for the current licensing year.

[2] Delinquent temporary retail food establishments. An additional administrative late fee of \$50 will be charged for applications received by the Township within seven calendar days of planned operation.

- (2) Inspection fee for food establishments with food preparation areas.

- (a) In addition to the annual license fee, an annual inspection fee shall be charged for food establishments with food preparation areas, based on the size of the food preparation area as follows: [Amended 5-6-2002 by Ord. No. 2002-10; 12-6-2010 by Ord. No. 2010-29]

Square Feet	Fee
Up to 200	\$135
201 to 400	\$210
401 to 600	\$260

Square Feet	Fee
601 to 800	\$310
801 to 1,000	\$360
Over 1,000	\$410

- (b) If inspections must be made on Saturdays, Sundays, legal holidays or after 5:00 p.m. because of the nature of the establishment, the applicable inspection fee shall be multiplied by a factor of 1.5.

- (c) A reinspection fee shall be assessed to a retail food establishment at the time of reinspection when the reinspection results in the issuance of a conditional satisfactory or unsatisfactory rating. The reinspection fee shall be equal to, and in addition to, the fee set by 82-12 C (2) (a) and (b). All reinspection fees shall be paid in full prior to issuance of the retail food establishment license for the next renewal year.

(3) Inspection fee for retail food markets.

- (a) In addition to the annual license fee, an annual inspection fee shall be charged for retail food markets, based on the size of the food marketing area as follows: [Amended 5-6-2002 by Ord. No. 2002-10; 12-6-2010 by Ord. No. 2010-29]

Square Feet	Fee
Up to 1,000	\$135
1,000 to 2,000	\$220
2,001 to 3,000	\$280
3,001 to 4,000	\$340
4,001 to 5,000	\$400
Over 5,000	\$460

- (b) If inspections must be made on Saturdays, Sundays, legal holidays or after 5:00 p.m. because of the nature of the establishment, the applicable inspection fee shall be multiplied by a factor of 1.5.

- (c) A reinspection fee shall be assessed to a retail food establishment at the time of reinspection when the reinspection results in the issuance of a conditional satisfactory or unsatisfactory rating. The reinspection fee shall be equal to, and in addition to, the fee set by 82-12 C (3) (a) and (b). All reinspection fees shall be paid in full prior to issuance of the retail food establishment license for the next renewal year.

- (4) Inspection fees for itinerant retail food establishments shall be as follows:
 - (a) Agricultural market: \$10.
 - (b) Mobile unit: \$30 per unit. [Amended 3-4-2013 by Ord. No. 2013-06]
- (5) Exemption for nonprofit corporations. No corporation organized under Title 15 of the New Jersey Statutes shall be required to pay either the license or inspection fees set forth herein. [Amended 12-6-2010 by Ord. No. 2010-29]
- (6) Inspection fee for temporary retail food establishments. The fee for a retail food establishment operating for less than two weeks, Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m., will be \$15. The fee for establishments operating weekends, evenings or holidays will be \$30. [Amended 12-6-2010 by Ord. No. 2010-29]
- (7) Plan review fees. Plan review fees shall be charged as follows: [Amended 5-6-2002 by Ord. No. 2002-10; 3-22-2004 by Ord. No. 2004-08; 3-4-2013 by Ord. No. 2013-06]

Food establishments. A plan review fee shall be charged for the filing of any application for a food establishment. The fee will be based upon the total square footage of the proposed establishment as follows:

Square Feet	Fee
Up to 400	\$175
401 to 800	\$250
Over 800	\$300

- (8) Professional instruction: specialized food safety training sessions will be held for individual establishments upon request. The following fees are established:
 - (a) A base fee shall be charged for preparation and planning of each program: \$150.
 - (b) A presentation fee shall be charged for each program: \$60 per hour.
 - (9) Low-hazard temporary food establishment registration. Temporary establishments which restrict their menus to prepackaged, non-potentially hazardous foods may be exempted from licensing and inspection fees by the Health Officer. A \$25 registration fee will be charged per event. [Added 12-19-2005 by Ord. No. 2005-16]
- D. License fees for food and beverage vending.³

- (1) All license and permit fees for food and beverage vending machines shall be paid to the Township of West Windsor on or before January 31 of each year.

- (2) All such permits and licenses issued under the authority of this section shall expire on January 30 of each year.
- (3) No license fee shall be required for any food or beverage vending machine owned by any public school, church or religious organizations or any nonprofit corporation or association of the State of New Jersey within the Township of West Windsor.
- (4) New or additional coin-operated vending machines installed during the year shall pay a license fee. There shall be no refund for a portion of the license for any machine removed from the premises during the year. [Amended 3-22-2004 by Ord. No. 2004-08]
- (5) The annual fee for licenses as required by § 183-1 for regulation and inspection and control of all food and beverage vending machines is set as follows:
 - (a) For each machine containing "potentially hazardous foods" as defined by Chapter 12 of the New Jersey State Sanitary Code: \$35.
 - (b) For each machine containing any food and beverage not considered potentially hazardous: \$15.

E. Well permits.⁴ The following fees and charges are hereby established as follows:

- (1) For the filing of an application and plans for a well permit: \$275.
- (2) For the filing of an application and plans to alter an existing well or to drill a replacement well: \$225.
- (3) For filing an application for well abandonment: \$75. [Added 12-6-2010 by Ord. No. 2010-29]

F. Community sewage disposal systems.⁵ The following fees and charges are established.
[Amended 5-6-2002 by Ord. No. 2002-10; 3-22-2004 by Ord. No. 2004-08; 12-6-2010 by Ord. No. 2010-29]

- (1) The fee for review of a proposed community sewage disposal system by the administrative authority shall be \$2,000, to include a maximum of 10 realty improvements, plus \$200 for each additional realty improvement, payable at the time application for the permit to locate, construct or alter the community sewage disposal system is made.
- (2) The fee for witnessing a soil test by an approved professional shall be \$75 per hour.

(3) The fee for site inspections shall be \$75 per hour.

G. Radon test. The fee for a radon test kit and consultation shall be \$30. [Amended 5-6-2002 by Ord. No. 2002-10] The fee may be waived at the discretion of the Health Officer.

H. Reserved. ~~File search. The fee for a file search by any interested party regarding environmentally sensitive areas or properties shall be \$75. This fee does not include the cost of providing copies of written documents.~~

I. Body art establishments. The following fees will be charged for issuance or renewal of a license to operate a body art establishment. All annual licenses shall expire December 31 in the year the license is issued. Temporary licenses shall expire 24 hours from the date of issue. [Added 12-6-2010 by Ord. No. 2010-29]

(1) Licensing fees.

Type of Establishment	Fee
Tattooing	\$500
Permanent cosmetics	\$500
Body piercing	\$500
Ear piercing only	\$100
Combination procedure	\$750
Temporary	\$1,000

(2) Plan review application fees. The following fees shall be charged for an application for plan review for body art establishments.

(a) Fixed facilities. A plan review fee of \$500 will be charged for the first procedure proposed; a fee of \$125 per additional procedure. A fee of \$125 per procedure will be charged for applications to alter, expand or renovate an existing body art establishment.

(b) Temporary establishments. A plan review fee of \$1,000 is established for plan review of temporary establishments.

J. Retail electronic smoking devices establishment. The annual fee for an electronic smoking device establishment license shall be \$1,500. [Added 2-19-2019 by Ord. No. 2019-01]

SECTION 2. In the event of any conflict between the provisions and requirements of this Chapter and the provisions and requirements of any other Chapter of the Code, the provisions and requirements of this Chapter shall govern.

SECTION 3. This ordinance shall take effect 20 days after action or inaction by the Mayor as approved by law or an override of a mayoral veto by the Council, which is applicable upon publication according to law.

Introduction

Public Hearing:

Adoption:

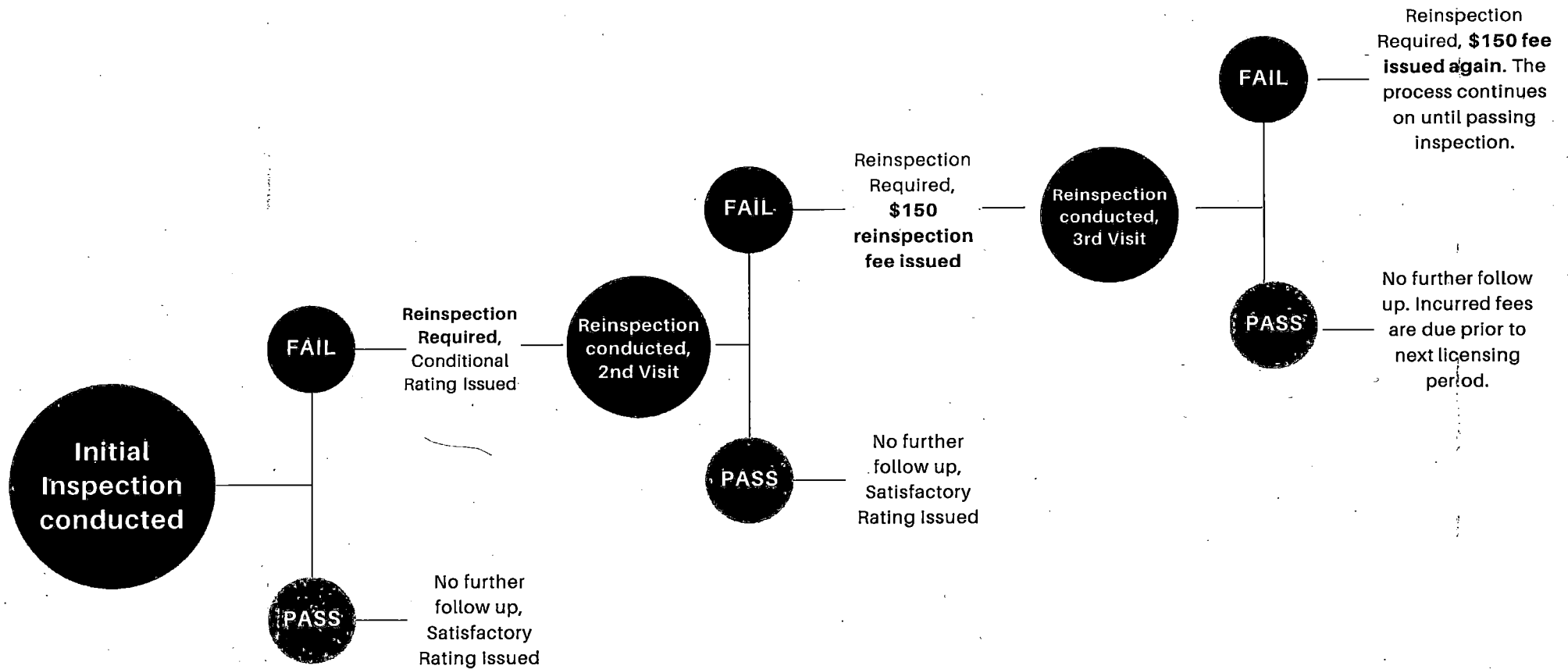
Mayor's Approval:

Effective Date:

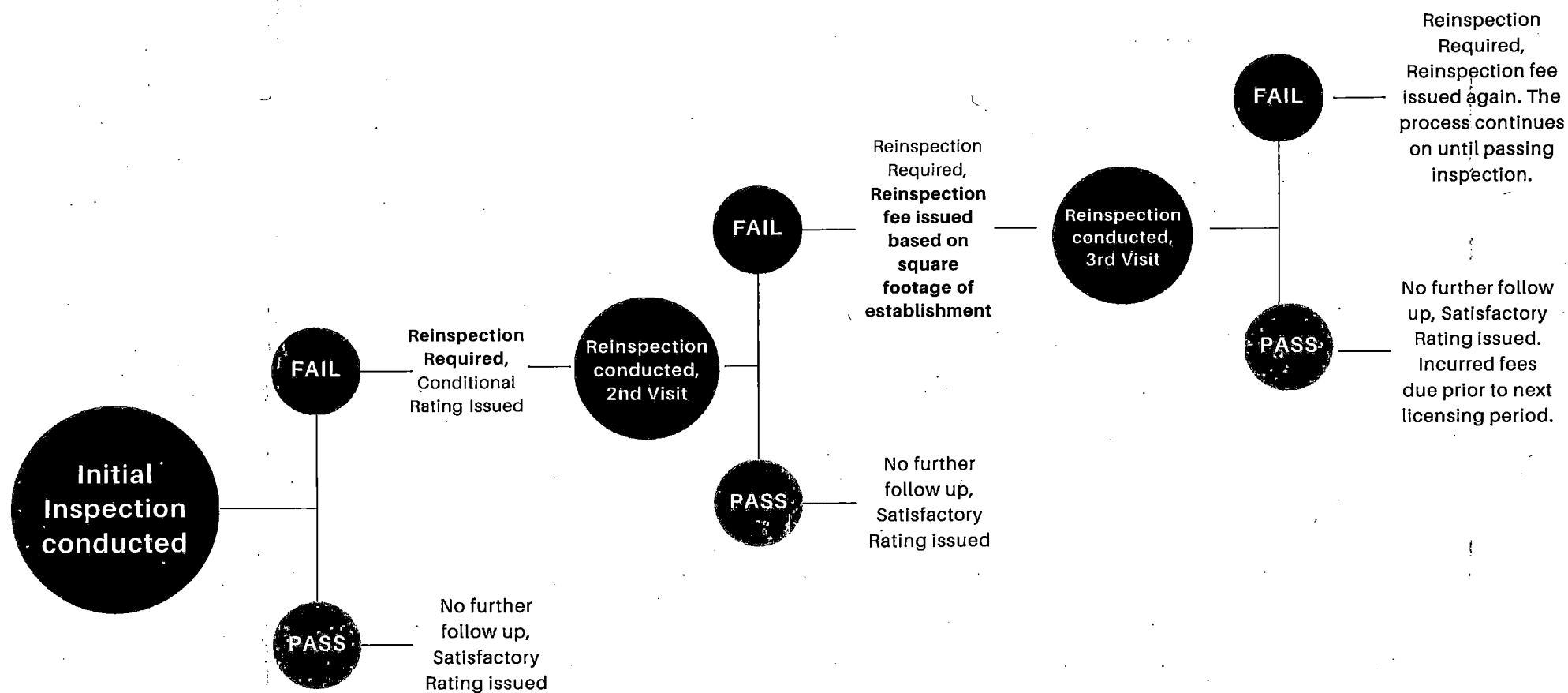
Explanation: Language to be removed is shown with strike-through and language in underlined is proposed to be added.

"RESERVED" indicates a placeholder within the section of the Code.

RECREATIONAL BATHING FACILITY FLOW CHART



RETAIL FOOD ESTABLISHMENT FLOW CHART



RESOLUTION

WHEREAS, the Township Council's Reorganization meeting is scheduled for January 15, 2026 at which time the Township Council will designate the official holidays for Township employees for 2026; and

WHEREAS, the official holiday for New Year's Day falls on January 1, 2026 and Martin Luther King Jr. Day falls on January 19, 2026.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Windsor that the following days are designated as official holidays for Township employees:

2026 Holidays

Date of Office Closing

New Year's Day

January 1, 2026

Martin Luther King Jr. Day

January 19, 2026

Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, there is a vacancy for a Member on the Zoning Board of Adjustment to fill the unexpired term of Henry Jacobsohn; and

WHEREAS, Michael Garzio currently serves as an Alternate I on the Zoning Board of Adjustment; and

WHEREAS, it is recommended that Michael Garzio be appointed to fill the unexpired term of Henry Jacobsohn which expires on January 14, 2028.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor hereby approves the following Zoning Board of Adjustment appointment:

Michael Garzio	Member	Term to Expire 1/14/2028
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Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 11/13/2025

Initiated By: Kelly A. Montecinos, CTC Division/Department: Finance, Tax Collection

ACTION REQUESTED/ EXECUTIVE SUMMARY: The refund of property tax overpayments. Property owners made an overpayment on their taxes and are requesting a refund of these amounts.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED: Taxpayers overpaid their taxes and a refund is due. The Tax Collector mailed voucher to them and has received said voucher signed by the resident entitled to a refund.

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

V. Montecinos
Department/Division Head

Phil Mawds 11/24/25
Date

APPROVED FOR AGENDA OF: 12/8/2025

By: Marlena G. Schmid 12/01/2025
Marlena Schmid, Business Administrator

MEETING DATE: 12/8/26 **Ordinance #** _____ **Resolution #** 2025-R256

Council Action Taken:

RESOLUTION

WHEREAS, the Tax Collector, Kelly A. Montecinos, has certified the following taxpayers overpaid their taxes; and

WHEREAS, the Tax Collector is requesting the overpaid taxes be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the following refunds be made:

<u>Taxpayer</u>	<u>Refund</u>
PAYEE: Tripurana, Seshagir R & Naveena D 25 Revere Court Princeton Jct, NJ 08550	\$6,827.00

ASSESSED OWNER: Tripurana, Seshagir R & Naveena D
PROPERTY LOCATION: 25 Revere Court
BLOCK: 21 LOT: 226

PAYEE: Chandra, Shaiker R & Gudala, Sujatha 55 Caleb Lane Princeton, NJ 08540	\$15,911.18
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ASSESSED OWNER: Chandra, Shaiker R & Gudala, Sujatha
PROPERTY LOCATION: 55 Caleb Lane
BLOCK: 10.09 LOT: 56

Total	\$22,738.18
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Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: December 8, 2025

Initiated By: John V. Mauder Division/Department: Finance

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution providing for reimbursement of solid waste collection costs for the calendar year 2024 for AvalonWatch Communities, Inc.

SOURCE OF FUNDING:

2024 Budget

CONTRACT AMOUNT:

\$136,974.94

CONTRACT LENGTH:

January 1, 2024 through December 31, 2024

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution, Agreements and copy of Certification of Funds

S:\AGENDA INBOX (file name) 2025 Resolution-Kelly 2024-AvalonWatch

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head

J.V. Mauder

Date

12/11/25

APPROVED FOR AGENDA OF: December 8, 2025

By:

Marlena A. Schmid 12/10/2025

Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE WEDNESDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R257

Council Action Taken:

RESOLUTION

WHEREAS, N.J.S.A. 40:66 - 1 et seq. establishes a policy and schedule of the reimbursement of costs for solid waste collection services incurred by qualified multifamily dwellings; and

WHEREAS, The AvalonWatch Communities, Inc. qualified as such a community; and

WHEREAS, the Township of West Windsor has agreed to reimburse AvalonWatch Communities, Inc. solid waste collection costs for the calendar year 2024; and

WHEREAS, funds are available as evidenced by the Chief Financial Officer's certification of funds:

AvalonWatch Communities Inc.

Refuse Collection – Multi Family Reimbursement. 105-58-224A \$ 136,974.94

Total \$ 136,974.94

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, County of Mercer, and State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute an agreement with AvalonWatch Communities, Inc. to reimburse them for certain solid waste collection costs pursuant of N.J.S.A. 40:66-1 et seq. in the following amount for calendar year 2024.

AvalonWatch Communities Inc.

\$ 136,974.94

Total

\$ 136,974.94

A copy of said Agreement is attached herein.

Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th of December, 2025.

Allison D. Sheehan

Township Clerk

West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 24, 2025

Initiated By: Brian E. Aronson **Division/Department:** Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution authorizing the Township of West Windsor to enter into a contract with SHI International Corporation as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen.

SOURCE OF FUNDING:

Network, Computers, Printers Replacements

405-2024-18001 \$3,659.06

CONTRACT AMOUNT: Increase of \$3,659.06

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Facilities Maintenance Manager Memorandum
SHI Quote
Certification of Funds
County of Bergen Contract BC-BID- 24-26 Related Documents

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Aronson 11-24-25
Department/Division Head Date

APPROVED FOR AGENDA OF: December 8, 2025

By: Marlena A. Schmid 12/01/2025
Marlena A. Schmid, Business Administrator

MEETING DATE: 12/8/25 **Ordinance #** _____ **Resolution #** 2025-R 258

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and
- WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and
- WHEREAS, the Township needs to purchase a replacement HP Printer and Toner for the Tax Assessor's Office from SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen in the amount of \$3,659.06; and
- WHEREAS, as of December 8, 2025 the Township's total aggregate spending with SHI International Corp. was as follows:

Purchase Order No.	63166	\$ 9,073.16
Purchase Order No.	63470	\$ 10,720.46
Resolution No.	2025-R077	\$ 16,149.18
Resolution No.	2025-R086	\$ 112,933.61
Resolution No.	2025-R087	\$ 14,000.00
Resolution No.	2025-R112	\$ 34,994.26
Resolution No.	2025-R130	\$ 17,372.00
Resolution No.	2025-R144	\$ 6,102.12
Resolution No.	2025-R150	\$ 11,511.19
Resolution No.	2025-R178	\$ 16,528.44
Resolution No.	2025-R204	\$ 2,866.79
Resolution No.	2025-R220	\$ 2,748.96
Resolution No.	2025-R238	\$ 5,000.00
Resolution No.	2025-R250	\$ 9,204.85
		\$ 269,205.02

- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Network, Computers, Printers Replacements	405-2024-18001	\$3,659.06
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NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that Marlena A. Schmid, Business Administrator is hereby authorized to purchase the above from SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen for a total not to exceed of \$272,864.08.

Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 25, 2025

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution authorizing the Township of West Windsor to enter into a contract with CDW-Government as an Authorized Vendor of Software Licenses and Related Services under New Jersey State Approved Co-Op #65 MCESCCPS, Bid #ESCNJ AEPA-22G -Technology Supplies & Services.

SOURCE OF FUNDING:

Network, Computers, Printers Replacements 405-2024-18001 \$35,742.63

CONTRACT AMOUNT: \$35,742.63

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Facilities Maintenance Manager Memorandum
CDWG Quote
Certification of Funds
ESCNJ/AEPA-22G Acceptance of Solicitation and Contract Documents

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Aronson 11-25-25
Department/Division Head Date

APPROVED FOR AGENDA OF: December 8, 2025

By: Marlena A. Schmid 12/01/2025
Marlena A. Schmid, Business Administrator

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R259

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and

WHEREAS, the Township is in need of replacing an obsolete Cisco Server, Operating System and Virtual Machines associated with the Township Phone System and CDW-Government, 75 Remittance Drive, Suite 1515, Chicago, IL 60675-1515 is an authorized vendor for said equipment under the Educational Services Commission of New Jersey, Co-Op #65MCESCCPS, Bid #ESCNJ AEPA-22G -Technology Supplies & Services and has provided Quote #PRMP749 dated November 21, 2025 in the amount of \$35,742.63; and

WHEREAS, as of December 8, 2025 the Township's total aggregate spending with CDW Government was as follows:

Resolution No.	2025-R106	\$ 63,999.00
Purchase Order No.	64798	\$ 7,742.48
		\$ 71,741.48

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Network, Computers, Printers Replacements	405-2024-18001	\$35,742.63
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NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that Marlena A. Schmid, Business Administrator is hereby authorized to purchase the above from CDW-Government, 75 Remittance Drive, Suite 1515, Chicago, IL 60675-1515, under the Educational Services Commission of New Jersey, Co-Op #65MCESCCPS, Bid #ESCNJ AEPA-22G -Technology Supplies & Services for a total not to exceed of \$ 107,484.11.

Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 17, 2025

Initiated By: Ronnie Quacquarelli Division/Department: Recreation and Parks

ACTION REQUESTED/EXECUTIVE SUMMARY:

Adoption of a resolution awarding a professional services agreement with the Spiezle Architectural Group, Inc. to provide professional architectural services associated with the renovations to the locker rooms and concession stand at West Windsor WaterWorks. The Township has used Spiezle Architectural Group, Inc. for several recent projects and is satisfied with their work.

SOURCE OF FUNDING:

<u>Pool Capital Account</u>	<u>405-2023-09-041</u>	<u>\$31,250.00</u>
Account Title	Account Number	Amount

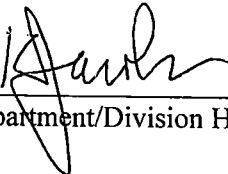
CONTRACT AMOUNT: \$31,250.00

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

- Spiezle Proposal
- Resolution
- Professional Services Agreement
- Certification of Funds
- Affirmative Action
- Business Entity Disclosure Certification
- Political Contribution Disclosure Form
- Stockholder Disclosure Certification
- Affidavit

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

	<u>11/17/25</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF:

By: Marlena A. Schmid 12/01/2025
Marlena Schmid, Business Administrator

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R260

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional architectural design and construction management services; and

WHEREAS, Spiezle Architectural Group, Inc. has submitted a proposal dated October 27, 2025 indicating they will provide professional architectural design and construction management services in conjunction with completion of upgrades to the locker rooms and concession facilities at the WaterWorks pool facility for \$31,250.00; and

WHEREAS, the Township wishes to enter into a Professional services Agreement with Spiezle Architectural Group, Inc. for the aforesaid services; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Pool Capital Account

405-2023-09-041

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with the Spiezle Architectural Group, Inc., for an amount not to exceed \$31,250.00.
- (2) The Agreement so authorized shall require the Provider to provide professional architectural design and construction Agreement services pursuant to its proposal dated October 27, 2025. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and the Spiezle Architectural Group, Inc. and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 25, 2025

Initiated By: Ronnie Quacquarelli **Division/Department:** Recreation and Parks

ACTION REQUESTED/EXECUTIVE SUMMARY: This Request for Council Action is for the purchase of new picnic tables for Community Park and WaterWorks. The current tables are 15 years old and in disrepair.

SOURCE OF FUNDING:

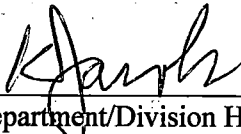
Pool Capital Fund	405-2023-09-041	\$7,110.71
Pool Capital Fund	405-2022-08-033	\$3,756.47
Recreation Capital Fund	405-2016-09-010	\$14,649.12
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>

CONTRACT AMOUNT: \$25,516.30

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED: Memo, MRC Quote, ESCNJ CO-OP Pricing and Resolution

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

	<u>11/25/25</u>
<u>Department/Division Head</u>	<u>Date</u>

APPROVED FOR AGENDA OF:

By: Marlena A. Schmid, 12/01/2025
Marlena Schmid, Business Administrator

MEETING DATE: 12/8/25 **Ordinance #** _____ **Resolution #** 2025-R261

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12z and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor needs to replace sixteen (16) picnic tables at Community Park and WaterWorks; and

WHEREAS, MRC, Inc., PO Box 106, Spring Lake NJ 07762 is an Authorized Vendor of Site Furnishings under the Educational Services Commission of New Jersey Cooperative Pricing System ESCNJ #65MCESCPS and has provided Quotes #1119378-01-02 and #119378-02-01 dated October 14, 2025 in the amount of \$25,516.30 and the Chief Financial Officer has certified the availability of funds in the following accounts:

Pool Capital Fund	405-2023-09-041
Pool Capital Fund	405-2022-08-033
Recreation Capital Fund	405-2016-09-010

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor Marlena A. Schmid, Business Administrator, is hereby authorized to purchase sixteen (16) picnic tables under the Educational Services Commission of New Jersey Cooperative Pricing System, ESCNJ Bid #ESCNJ 24/25-01 for Site Furnishings from MRC, Inc., PO BOX 106, Spring Lake, NJ 07762 for a total not to exceed \$25,516.30.

Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 17, 2025

Initiated By: Francis Guzik

Department of Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of an Easement Modification Agreement with the owners of Block 82, Lot 14 to permit the construction of a fence in the drainage easements, located on the sides of their property (43 Benford Drive).

Vinod Tharamel Vijayan and Srividya Vinod

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED

Resolution

Map

Easement Modification Agreement

Letter of Request

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik
Department/Division Head

11/21/25

Date

APPROVED FOR AGENDA OF: December
8, 2025

By:

Marlena A. Schmid 12/01/2025
Marlena Schmid, Business Administrator

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R 262

Council Action Taken:

RESOLUTION

WHEREAS, Vinod Tharamel Vijayan and Srividya Vinod, owners of property located at 43 Benford Drive, West Windsor Township, New Jersey, also known as Block 82 Lot 14, in West Windsor, New Jersey 08550 has made a request for a waiver to permit the construction of a fence in the drainage easements located in the side yards of their property; and

WHEREAS, the Township Engineer has reviewed and approved this request subject to compliance with the terms of the Easement Modification Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of The Township of West Windsor that the waiver requested by Vinod Tharamel Vijayan and Srividya Vinod be hereby granted subject to the acceptance of the recommendations of the Township Engineer and the execution of the annexed Easement Modification Agreement.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute said agreement which shall be filed in the Mercer County Clerk's Office by the Township Attorney.

Adopted: December 8, 2025

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 25, 2025

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing partial reimbursement of expenditures towards an off-tract road improvement to AvalonBay Communities for the project known as Princeton Junction Train Station Redevelopment (PB20-15RT571). A review by the Township Engineer finds the Developer's expenditures to date for the construction of roadway improvements have met the obligation for a reimbursement by the Township. As such, the Township Engineer recommends that a partial payment be made at this time in accordance with the terms of the Agreement.

AvalonBay Communities, Inc.

<u>SOURCE OF FUNDING:</u>	<u>Account#</u>	<u>Account Title</u>
	405 2024 20 001	Washington Road Realignment Improvements



CONTRACT AMOUNT: \$508,486.50 and \$185,384.62

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Engineer's Report
Resolution 2022-R188a	Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW



 Department/Division Head Date

APPROVED FOR AGENDA OF: **December 8, 2025**

By: Marlena A Schmid 12/01/2025
Marlena Schmid, Business Administrator

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R 263

Council Action Taken:

RESOLUTION

- WHEREAS, on October 13, 2021 the West Windsor Township Planning Board memorialized a preliminary and final site plan approval for an application known as Princeton Junction Train Station Redevelopment (PB20-15 RT571); and
- WHEREAS, as part of the Memorialization the Developer, AvalonBay Communities, Inc. located at 90 Woodbridge Center Drive, Suite 600, Woodbridge, NJ 07095 entered into a First Amendment to Settlement and Redeveloper's Agreement ("Agreement") with the Township setting forth various responsibilities of the Developer, including establishment of assessments for off-tract road improvement obligations and the construction of improvements to Washington Road (County Route 526/571); and
- WHEREAS, the Agreement setting forth such responsibilities was approved on August 22, 2022; and
- WHEREAS, the Developer has made substantial progress towards completion of the roadway improvements to Washington Road; and
- WHEREAS, the Township Engineer has issued a finding verifying Developer expenditures in the amount of \$508,486.50 towards hard costs in the construction of the Washington Road roadway improvements, are subject to final adjustments upon completion of all work and final verification of all costs; and
- WHEREAS, the Township Engineer has issued a finding verifying Developer expenditures in the amount of \$185,384.62 towards soft costs, subject to receipt of acceptable proofs of payments, in the construction of the Washington Road roadway improvements, that are subject to final adjustments upon completion of all work and final verification of all costs; and
- WHEREAS, the Township Engineer recommends the third reimbursement of funds to the Developer be made in these amounts; and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said payment are available in the following account:

<u>Account#</u>	<u>Account Title</u>	<u>Amount</u>
405 2024 20 001	Washington Road Realignment Improvements	\$693,871.12

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that John V. Mauder, Treasurer, is hereby authorized and directed to release to the Developer the partial reimbursement of the off-tract roadway improvement expenditures, as recommended, with the reimbursement of soft costs, subject to receipt of acceptable proofs of payments, from the Developer.

ADOPTED: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 10, 2025

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing an increase in the contract amount of the professional services agreement for Miscellaneous Engineering Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

ACT Engineers, Inc.

SOURCE OF FUNDING: Engineering – Consultant Fees 105-30-210

CONTRACT AMOUNT:

Contract Amount to date: \$ 2,500.00

Change Order: + \$ 1,200.00

Final Contract Amount: \$ 3,700.00

CONTRACT LENGTH: until December 31, 2025

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Resolution 2025-R207
Certification of Funds	Engineer's Memorandum

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head

Francis Guzik

11/20/25

Date

APPROVED FOR AGENDA OF: December 8, 2025

By: Marlena A. Schmid 12/01/2025
Marlena Schmid, Business Administrator

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R264

Council Action Taken:

RESOLUTION

WHEREAS, on September 29, 2025 the Township of West Windsor entered into a Professional Services Agreement with ACT Engineers, Inc. for professional services on a consultant basis for Professional Engineering Services performed for miscellaneous engineering projects as assigned in the amount of \$2,500.00; and

WHEREAS, a Certification of Funds for the original contract was received from the Chief Financial Officer and funds were available in the following account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$ 2,500.00</u>
Account Title	Account Number	Amount to date

WHEREAS, the scope of work authorized in the original contract remains in force and effect; and

WHEREAS, there is a need for additional services in accordance with the original Agreement that exceeded the original allocated fee amount; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said contract in the following accounts:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$ 1,200.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that John V. Mauder, Chief Financial Officer is hereby authorized to increase the contract amount with ACT Engineers, Inc. to a revised total contract amount of \$3,700.00.

Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December 2025.

Allison D. Sheehan,
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 24, 2025

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing an increase in the contract amount of the professional services agreement for Miscellaneous Engineering Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

Arora and Associates

SOURCE OF FUNDING: Engineering – Consultant Fees 105-30-210

CONTRACT AMOUNT:

Contract Amount to date: \$ 3,300.00
Change Order: + \$ 500.00
Final Contract Amount: \$ 3,800.00

CONTRACT LENGTH: until December 31, 2025

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Resolution 2025-R029
Certification of Funds Engineer's Memorandum

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik 11/25/25
Department/Division Head Date

APPROVED FOR AGENDA OF: December 8, 2025

By: Marlene Q Schmid 12/01/2025
Marlene Schmid, Business Administrator

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R265

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor entered into a Professional Services Agreement with Arora and Associates on January 15, 2025 for professional services on a consultant basis for Professional Engineering Services performed for miscellaneous engineering projects as assigned in the amount of \$2,000.00 (Resolution 2025-R029); and

WHEREAS, a Certification of Funds for the original contract was received from the Chief Financial Officer and funds were available in the following line account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$ 3,300.00</u>
Account Title	Account Number	Amount to date

WHEREAS, the scope of work authorized in the original contract remains in force and effect; and

WHEREAS, there is a need for a contract increase for services in accordance with the original contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said contract in the following account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$ 500.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that John V. Mauder, Chief Financial Officer is hereby authorized to increase the contract amount with Arora and Associates to a revised total contract amount of \$3,800.00.

Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at its' meeting held on the 8th day of December 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 24, 2025

Initiated By: John Taylor **Division/Department:** Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement with GeoTrek Environmental and Surveying, LLC to provide professional Land Surveying services for the next phase of conversion of West Windsor Township hard copy tax maps to a digitally accurate format. Michael J. McGuire, NJPLS of GeoTrek, is designated as the West Windsor Township Surveyor and has been responsible for the annual updating of the tax maps since 2004. The Township Engineer is recommending a contract be awarded to GeoTrek Environmental and Surveying, LLC.

SOURCE OF FUNDING:

<u>Digital Tax Maps Conversion</u>	<u>405-2025-10-011</u>	<u>\$120,000.00</u>
Account Title	Account Number	Amount


CONTRACT AMOUNT: \$120,000.00

CONTRACT LENGTH: next phase of digital tax map creation

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Affirmative Action Contract	Proposal – Exhibit A
Political Contribution Disclosure	Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure	Engineers Memorandum
Business Registration Certification	Affidavit of Compliance	Certificate of Information Report

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

<u></u>	<u>11/25/25</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: December 8, 2025

By:  12/01/2025
Marlena Schmid, Business Administrator

MEETING DATE: 12/8/25 **Ordinance #** _____ **Resolution #** 2025-R266

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor has a need to acquire professional Land Surveying services; and
- WHEREAS, GeoTrek Environmental and Surveying, LLC has submitted a proposal dated November 24, 2025 indicating they will provide professional Land Surveying services for the next phase of digital tax map creation for \$120,000.00; and
- WHEREAS, GeoTrek Environmental and Surveying, LLC has provided a scope of services and schedule to complete the next portion of the creation of the digital tax maps; and
- WHEREAS, the Township wishes to enter into a Professional Services Agreement with GeoTrek Environmental and Surveying, LLC for the aforesaid services in the total amount of \$120,000.00; and
- WHEREAS, a Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

<u>Digital Tax Maps Conversion</u>	<u>405-2025-10-011</u>	<u>\$120,000.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) the Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with GeoTrek Environmental and Surveying, LLC, with a performance period to complete the next portion of the digital tax map project for an amount not to exceed \$120,000.00.
- (2) The Agreement so authorized shall require the Provider to provide professional surveying services pursuant to its proposal dated November 24, 2025. The land agreement may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and GeoTrek Environmental and Surveying, LLC and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: December 8, 2025

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 20, 2025

Initiated By: Samuel J. Surtees Division/Department: Comm. Dev./Land Use

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Request Township Council authorization for the Mayor and Township Clerk to execute a Developer's Agreement between West Windsor Township and Chick Fil-A, INC., (PB24-10, Block 7, Lot 59.02) pursuant to Township Planning Board condition of approval in a resolution of memorialization dated December 18, 2024.

SOURCE OF FUNDING: NA

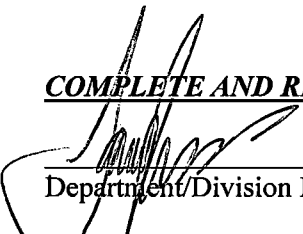
CONTRACT AMOUNT: NA


CONTRACT LENGTH: NA

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Developer's Agreement (4 originals)
Planning Board Resolution of Memorialization dated 12/18/2024 (PB24-10; Block 7, Lot 59.02)
Email from Martina Baillie, Esq. dated 11/19/2025
Planning Board Location Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW



Department/Division Head



12/2/2025
Date

APPROVED FOR AGENDA OF: December 8, 2025

By:


Marlena Schmid, Business Administrator

12/03/2025

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R267

Council Action Taken:

RESOLUTION

WHEREAS, on October 16, 2024 the West Windsor Township Planning Board approved the application, Chick Fil-A (PB24-10; Block 7, Lot 59.02), for preliminary/final major site plan with waivers for a 5,332 square foot fast food drive through restaurant; and

WHEREAS, a condition of approval is the execution by the Developer of a Developer's Agreement with the Township, as prepared by the Planning Board's legal counsel; and

WHEREAS, the Developer's Agreement, in the form attached hereto and executed, accurately reflects the conditions stated in the Resolution of Memorialization; and

WHEREAS, such Developer's Agreement accurately reflects the conditions stated in the Resolution of Memorialization; and

WHEREAS, it is in the best interest of the Township to execute the appended Developer's Agreement dated December 18, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor the Mayor and Township Clerk are hereby authorized and directed to execute the Developer's Agreement in the form attached hereto.

ADOPTED: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 24, 2025

Initiated By: Samuel J. Surtees **Division/Department:** Community Dev./Land Use

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Execution of the attached amended Green Acres Project Agreement (#17) between the State of New Jersey DEP and West Windsor Township will increase the funding amount from Green Acres from \$9,225,000.00 to \$10,225,000.00 (\$1,000,000.00 grant). This is a 50% matching grant award.

SOURCE OF FUNDING:

100% from Green Acres, NJ DEP

CONTRACT AMOUNT: NA

CONTRACT LENGTH: NA

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution

Green Acres Project Agreement (2 originals)

Memo from Samuel J. Surtees dated November 24, 2025

S:\AGENDA INBOX _____

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head

Date

APPROVED FOR AGENDA OF: December 8, 2025

By: _____

Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 12/8/25 **Ordinance #** _____ **Resolution #** 2025-R268

Council Action Taken:

RESOLUTION

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
GREEN ACRES PROGRAM

ENABLING RESOLUTION

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of West Windsor has previously obtained a Green Acres grant of \$9,225,000.00 from the State to fund the following project(s):

#1113-97-144 West Windsor Planning Incentive; and

WHEREAS, the Township of West Windsor intends to increase Green Acres funding by \$1,000, 000.00 for a total of \$10,225,000.00 in funding.

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR IN THE COUNTY OF MERCER AND STATE OF NEW JERSEY THAT:

1. The Mayor of the above-named body or board is hereby authorized to execute an agreement and any amendments(s) thereto with the State known as West Windsor Planning Incentive #1113-97-144, and;
2. The applicant agrees to provide its matching share to the Green Acres funding, if a match is required, in the amount of \$10,225,000.00, and;
3. The applicant agrees to comply with all applicable federal, state, and local laws, rules and regulations in its performance of the project, and;
4. This resolution shall take effect immediately.

CERTIFICATION

I, Allison D. Sheehan do hereby certify that the foregoing is a true copy of a resolution adopted by the West Windsor Township Council at a meeting held on the 8th day of December, 2025.

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this 8th day of December, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 17, 2025

Initiated By: Jason Harris

Division/Department: Code Enforcement

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Approval of Resolution authorizing the purchase of a 2025 Ford Bronco from Paramus Ford.
The Division of Code Enforcement is in need of a reliable vehicle to facilitate field inspections performed by Code Enforcement staff. Paramus Ford was awarded the Bergen County Co-Op, CK 04 Contract – BC-BID-24-43 for cooperative purchasing of SUVs.

SOURCE OF FUNDING: Capital Budget

Acquisition of Vehicle 405202418010 \$8,950.35

Acquisition of Vehicle 405202510000 \$22,559.15

CONTRACT AMOUNT: \$31,509.50

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Price Quotation from Paramus Ford
Certification of Funds
Resolution

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head

Jason Harris

11/17/25

Date

APPROVED FOR AGENDA OF:

By:

Marlena Schmid 12/01/2025
Marlena Schmid, Business Administrator

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R269

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, The Township of West Windsor needs to purchase one (1) model year 2025 Ford Bronco 4x4 Vehicle for use by the Division of Code Enforcement Township's vehicle fleet under the Bergen County Co-Op #CK04 – BC-BID 24-43; and

WHEREAS, Paramus Ford, Inc. 375 Route 17 South, Paramus, NJ 07652 is an Authorized Vendor under Bergen County Co-Op #CK04 – BC-BID 24-23 for said vehicle and has provided a proposal dated October 10, 2025; and

WHEREAS, the total cost of the vehicle is \$31,509.50; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following accounts:

Code Enforcement-Acquisition of Vehicle	405202418010	\$8,950.35
Code Enforcement-Acquisition of Vehicle	405202510010	<u>\$22,559.15</u>
Total		\$31,509.50

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlana A. Schmid, Business Administrator, to purchase one (1) model year 2025 Ford Bronco 4x4 vehicle under Bergen County Co-Op #CK04-BC-BID 24-23 for a total of \$31,509.50 from Paramus Ford, Inc. 375 Route 17 South, Paramus, NJ 07652.

Adopted: December 8, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 11/18/2025

Initiated By: Chief Robert Garofalo Division/Department: Police

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The new vehicles will replace four vehicles from the aging fleet. Three of the vehicles will be for the unmarked fleet with a base price of \$43,663.00 with selected options totaling \$44,717.40. One will be for the patrol fleet with a base price of \$43,663.00 with selected options totaling \$44,614.00.

SOURCE OF FUNDING:

Police Vehicles Operating #105-18-424

CONTRACT AMOUNT:

\$178,766.20

CONTRACT LENGTH:

5 years

OTHER SUPPORTING INFORMATION ATTACHED:

Quotes with state contact numbers #20-FLEET-01189

S:\AGENDA INBOX (file name)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Chief Robert Garofalo

11/18/2025

Department/Division Head

Date

APPROVED FOR AGENDA OF:

By:

Marlena A. Schmid 12/01/2025
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R270

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor needs to purchase four (4) 2026 Ford Utility Interceptor vehicles and selected options for the Police Division; and

WHEREAS, Charles S. Winner, Inc., dba Winner Ford, 250 Berlin Road, Cherry Hill, New Jersey, 08034 is an Authorized Vendor under New Jersey State Contract #20-FLEET-01189 and has provided pricing sheets dated November 12, 2025 for the new vehicles and selected items in the amount of \$178,766.20; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Police Vehicle Operating	105-18-424	\$178,766.20
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NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor Marlena A. Schmid, Business Administrator, is hereby authorized to purchase four (4) 2026 Ford Utility Interceptor Vehicles and selected options per the dated, November 12, 2025 pricing sheets from Charles S. Winner, Inc., dba Winner Ford under New Jersey State Contract #20-FLEET-01189 for the total not to exceed \$178,766.20.

Adopted: December 8, 2025

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 11/18/2025

Initiated By: Chief Robert Garofalo Division/Department: Police

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The emergency equipment will be purchased and installed on the new police vehicles. The cost of the equipment and installation on the detective vehicles is \$14,825.75 and \$14,825.75, on the administration vehicle is \$14,105.75 and on the patrol vehicle is \$26,421.48. The total for all vehicles is \$70,178.73.

SOURCE OF FUNDING:

Police Vehicles Operating	#105-18-424	\$21,233.80
Acquisition of Equipment - Vehicular	#405-2025-10-028	\$48,944.93

CONTRACT AMOUNT:

\$70,178.73

CONTRACT LENGTH:

5 years

OTHER SUPPORTING INFORMATION ATTACHED:

Quotes with New Jersey State Contract #17-FLEET-00761, #17-FLEET-00719, #17-FLEET-00768, 17-FLEET-

S:\AGENDA INBOX (file name) _____

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Chief Robert Garofalo

11/18/2025

Department/Division Head

Date

APPROVED FOR AGENDA OF: _____

By: Marlena A. Schmid 12/02/2025
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 12/8/25 Ordinance # _____ Resolution # 2025-R271

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and
- WHEREAS, the Township of West Windsor Police Division needs to purchase emergency equipment (including installation) for four (4) 2026 Ford Utility Interceptor vehicles; and
- WHEREAS, Emergency Accessories and Installations (EAI), 770 Cuthbert Blvd, Cherry Hill, New Jersey, 08002 is an Authorized Vendor under New Jersey State Contracts #17-FLEET-00761, #17-FLEET-00719, #17-FLEET-00768, #17-FLEET-00748 has provided price proposals dated November 12 and 18, 2025 for emergency equipment (including installation) for a total amount of \$64,872.64; and
- WHEREAS, there are several items included for emergency equipment (including installation) in the amount of \$64,872.64 that are not under New Jersey State Contracts in the amount of \$5,306.09; and
- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following accounts:

Police Vehicle Operating	105-18-424	\$21,233.80
Acquisition of Equipment – Vehicular	405-2025-10-028	\$48,944.93

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor Marlena A. Schmid, Business Administrator is hereby authorized to purchase emergency equipment (including installations) for four (4) new police vehicles from Emergency Accessories and Installations (EAI), 770 Cuthbert Blvd., Cherry Hill, New Jersey, 08002 under New Jersey State Contract #17-FLEET-00761, #17-FLEET-00719, #17-FLEET-00768, #17-FLEET-00748 in the amount of \$64,872.64 and the several items not on New Jersey State Contracts totaling \$5,306.09 for a total amount not to exceed \$70,178.73.

Adopted: December 8, 2025

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of December 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township